

Board Members 2025

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Commitments for the DHA Board



DHA | TE RŌPŪ
HAUORA
MATIHIKO
Digital Health Association

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BOARD COMMITMENT OVERVIEW

Board Meetings

Frequency

We hold six meetings throughout the year, scheduled as follows:

- February – Auckland
- April – Christchurch
- June – Auckland
- August – Wellington
- October – Christchurch
- December – Auckland

Timing

Meetings are generally mid-month.

- If there's no **Strategic Partnership Meeting** with Health New Zealand, we start at **12pm/12.30pm** and finish by **3.30pm/4pm**.
- On days with a **Strategic Partnership Meeting**, we begin earlier at **9am** and wrap up by **12.30pm**.

Strategic Partnership Meetings

These meetings occur **three times a year** and involve Health New Zealand senior executives, such as Darren Douglass, James Allison, Lara Hopley, Helen Lear, etc.

Purpose:

- For the Board to receive updates on key activities and developments within Health New Zealand.
- To allow Health New Zealand to seek feedback and assistance from our Board on reviewing documents, operating models, roadmaps, or other planning materials.
- To engage in collaborative discussions around planning and strategy.

Networking Events

- After every Board meeting, we host a networking event, running from **4.30pm to 7.30pm**.
- While it's fantastic to have as much Board representation as possible at our networking events, we understand other commitments can sometimes get in the way.

Preparation for Board Meetings

There's typically not a lot of out-of-cycle meetings. Board members are required to read the key Board documents prior to a Board meeting and be prepared:

1. CEO Report
2. Finance Report
3. Risk Report

4. Actions Register
5. Any other papers or updates that may arise.

Annual Strategy Day

1. Once a year, we hold a Strategy Day to focus on our long-term direction and key priorities.
2. This year, it's scheduled for **February 18 in Auckland**.

Board Sub-Committees

There are three Board sub-committees that you can join and offer your expertise to. These sub-committees typically meet out-of-cycle two to three times a year to discuss issues/opportunities that may arise. For example, the Governance Committee is currently looking into the Incorporated Societies Act 2022.

1. Governance
2. Finance
3. Membership

Getting Involved

Outside of the formal commitments, the level of involvement is entirely up to each Board member. The DHA greatly values Board members who bring their expertise to the table, contribute in meaningful ways, and help support the team with decision-making in between Board cycles. Your practical knowledge and insights would be an incredible asset to the organisation.

Notes:

While there is a virtual option for Board members to join into Board meetings, it is preferred all Board meetings are attended in person as much as possible.

The Constitution and Rules outline more of the Board's responsibilities and can be found [here](#).

If you have any further questions, please don't hesitate to get in touch with CEO Ryl Jensen on ryl.jensen@dha.org.nz or 021 741 700.